# **DELIVERY PROCESS**

3 Quick and Easy Steps (FOR CASH PAYMENT)

## **STEP**

1

## **PURCHASE ORDER**

Order details – item(s) ordered, item quantities, shipping details, and delivery address

## **STEP**

2

## **PAYMENT & PDI**

Once items have been confirmed, send us a copy of your deposit slip, Pre-delivery info sheet (PDI), BIR 2303 (for NEW CLIENTS), BIR 2307 (for withholding tax)

## STEP

3

## **DELIVERY**

Our logistics team will coordinate with your site for the delivery

### Lead Time:

1-3 working days - Full truck load \*\*10 wheeler - min. 15 MT \*\*Trailer - min. 25 MT

5-7 working days - Underload (3 MT below)



## **DELIVERY PROCESS**

2 Quick and Easy Steps (FOR TERMS)

## **STEP**

1

## **PURCHASE ORDER**

Order details – item(s) ordered, item quantities, shipping details, and delivery address

## **STEP**

2

## **DELIVERY**

Our logistics team will coordinate with your site for the delivery

#### **Lead Time:**

1-3 working days - Full truck load \*\*10 wheeler - min. 15 MT \*\*Trailer - min. 25 MT

5-7 working days - Underload (3 MT below)

